



**Our Mission:** To help every athlete reach his or her full athletic potential, regardless of age, gender, limitation, sport, or natural ability.

## ABOUT THE COMPANY

Michael Johnson Performance is a multi-faceted organization providing training and performance related services to the sports industry.

**TITLE:** Education Coordinator - China  
**SUPERVISOR:** Vice President of MJP

## COMPANY CORE VALUES

|                  |   |
|------------------|---|
| Athlete Centered | All Actions are for the benefit of our athletes   |
| Excellence       | We strive to be better than we were yesterday     |
| Teamwork         | We are better together, than we are alone         |
| Integrity        | We do what we say, and we are upfront and honest  |
| Innovation       | We are always learning, and we embrace technology |

## POSITION OVERVIEW

The primary role of Education Coordinator – China is to provide MJP educational services and products Around the world including certification, specialization courses, consulting, and coach-training. These products and services, currently focused in China, creates an opportunity to meet growing demands and service emerging markets. The Education Coordinator – China will be the lead facilitator, teaching trainers, coaches, and organizations focused on athletic development. This position reports directly to the Vice President and is responsible for supporting the building of MJP Education, creation of content for projects assigned, and support regional partners in the promotion and marketing efforts for MJP Education courses abroad.



## **ROLE:**

- Prepare and facilitate education courses and services in China and the surrounding region
- Support the Vice President in content revisions and development of current and future courses
- Ensure product and services quality
- Monitor courses making improvement recommendations
- Liaise with partners, clients, and coaches to establish relationships
- Support marketing, selling, and expansion efforts of Education products and services

## **ESSENTIAL RESPONSIBILITIES**

- Facilitate educational courses, products, and services in China and surrounding areas
- Ability to interpret content and deliver courses and ensure successful outcome
- Support development of content for revisions and improvements to products, courses and services
- Liaise with Vice President to develop future content for courses, products, and services
- Ensure superior delivery of product and services
- Work in conjunction with Vice President on additional projects as assigned
- Support partners and clients marketing, selling, and expansion/growth efforts
- Willingness to relocate full time to China for execution of role and duties
- Cooperate with internal departments to provide support, information, and improve processes
- Provide excellent customer service and experience
- Support the planning and execution of department and company goals

## **SKILLS, KNOWLEDGE & ABILITIES**

- Excellent presentation skills
- Exceptional Verbal Skills and non verbal self awareness
- Self Starter; ability to manage without daily oversight
- Ability to demonstrate training exercises, movements, etc
- Ability to find solutions to challenges
- Desire to research content for advancement of products and services
- Ability and desire to travel internationally
- Strong planning and analytical skills with attention to detail
- Positive Attitude, strong work ethic, passion for sports



## QUALIFICATIONS

- Four-year college degree in related field; MS preferred (Kinesiology, Sports Science, etc)
- 3+ years' experience in athlete training
- Prior public speaking experience
- Industry Certification (NSCA-CSCS, NASM, MJP-CNDS, or other)
- CPR Certified
- Experience in Human Resources

## OTHER REQUIREMENTS

- Extensive international travel
- Full Time relocation to China
- Onboarding 2+ months; MJP Headquarters (McKinney, Texas USA)
- 40+ hours per week (nights, weekends, as needed based on demands of position, Travel/course schedule)

**JOB TYPE:** Full Time

## COMPENSATION:

An Annual salary of \$70,000-\$85,000.00 commensurate with experience  
PTO  
Medical Coverage  
Optional dental, vision, life  
401K

## HOW TO APPLY:

Interested candidates should submit their resumes and cover letters to: [hr@michaeljohnsonperformance.com](mailto:hr@michaeljohnsonperformance.com)

## EQUAL OPPORTUNITY EMPLOYER

*MJP is an equal opportunity employer. All candidates will receive consideration with no consideration to race, religion, national origin, gender, age, disability, or any status protected under local, state, and federal laws.*